

November 26, 2001

**FORSYTH COUNTY ANIMAL RESPONSE TEAM
STANDARD OPERATING PROCEDURES
(CART SOP)**

ANIMAL RESPONSE PLAN

I. PURPOSE

To define the role and responsibilities of the Forsyth County Animal Response Team (CART) and its members during an emergency in providing for the protection of animals, both wild and domestic, from the effects of disasters through the provision of emergency services.

II. SCOPE

This plan is intended for use by CART to take immediate action in providing a means of animal care and control to minimize suffering in the event of a large-scale emergency. This action will be aimed at all animals that may be affected by an emergency, whether such animal is owned, stray, domestic, or wild. This will include animals, which are incapable of being cared for by their owners, or are a danger to themselves or the public. Actions, which CART may take, include rescue, shelter, control, feeding, preventative immunization of animals, and emergency veterinary care. If possible, all animals will be reunited with their owners. If they cannot be returned to their owners, they will be handled in accordance with established animal control procedures.

Wild animals should be left to their own survival instincts. Wild animals out of their natural habitats that are a danger either to themselves or the public, will be the responsibility of specifically trained CART members and licensed wildlife rehabilitators in accordance with North Carolina Wildlife Resource Commission rules and regulations.

III. CONCEPT OF OPERATIONS

- A. This Standard Operating Procedure (SOP) is intended as a supplement to Annex L, "Animal Response" of the *Winston-Salem/Forsyth County Emergency Operations Plan for Multi-Hazards*.
- B. This SOP will provide the guidelines for CART to be used in planning for, responding to,

and recovery from disasters involving animals.

- C. Animal Response operations will be conducted under the Incident Command System (ICS).
- D. Each support organization will contribute to the overall coordinated response as directed by CART, but will retain full control over its own resources and personnel.
- E. Individual organizations/agencies are responsible for creating their own internal guidelines outlining how they will respond when tasked by CART.

IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

A. Organization

- 1. The Forsyth County Animal Response Team (CART) will coordinate animal response operations.
- 2. The Forsyth County Department of Animal Control will be the lead agency for the Forsyth CART.
- 3. The Forsyth County Department of Animal Control Director is responsible for developing a comprehensive animal disaster program to include Standard Operating Procedures.

B. Responsibilities

- 1. Animal Control Director
 - a. Recruit and assemble a Forsyth County Animal Response Team.
 - b. Maintain current notification/recall rosters for the CART, (Appendix 1).
 - c. Recruit and establish Disaster Animal Response Teams (DARTs), (Appendix 2).
 - d. Maintain a current list of kennels and veterinarian hospitals within Forsyth County, (Appendix 3).
 - e. Maintain a list of veterinarians and boarding facilities willing to provide medical care and housing, (Appendix 4).

- f. Identify, survey, secure owner permission, and maintain a list of temporary animal shelter sites to be used in the event of emergency, (Appendix 5).
- g. Identify, survey, secure owner permission, and maintain a list of Pet Friendly shelter locations to be used in the event of emergency, (Appendix 6).
- h. Develop procedures to activate and deactivate animal shelters and develop shelter operation guidelines, (Appendix 7).
- i. Establish public information and education programs regarding animal response.
- j. In conjunction with Emergency Management, provide for Animal Response Team training, (Appendix 8).
- k. Assign a liaison individual to report to the EOC, upon activation, to assist in animal response operations.
- l. Assist the EMD (Emergency Management Director) and other County or municipal agency representatives who are conducting emergency operations in establishing priorities for animal rescue efforts.
- m. In conjunction with Emergency Management, and American Red Cross where appropriate, designate animal shelter sites during animal response operations.
- n. Coordinate with the State Animal Response Team (SART), Health Department and other agencies to provide technical and logistical support during animal response operations.

2. Emergency Management Director

- a. Provide suitable identification for CART members for access to the scene or affected area.
- b. Ensure communication capability between EOC, and animal shelters.
- c. Support public information and education programs regarding animal response.

- d. In conjunction with the Animal Control Director, provide for Animal Response Team training.
 - e. Identify resources to support and assist with animal response activities.
3. American Red Cross (ARC) Liaison.
- a. Ensure space is available in general population shelters for service animals that belong to people with disabilities.
 - b. Assist in training shelter managers and staff for animal shelters that will also have humans in residence.
 - c. Provide mass sheltering as outlined in Annex J, Shelter and Mass Care, for pre-designated "Pet Friendly" Shelters.
4. Superintendent, Winston-Salem/Forsyth County Schools
- Agree to allow the use of pre-designated schools as "Pet Friendly" Shelters. Reference ANNEX J, APPENDIX 4-STATEMENT OF UNDERSTANDING BETWEEN ARC & WINSTON-SALEM/FORSYTH BOARD OF EDUCATION.)
5. County Health Director
- a. Support public health services in pet friendly shelters to include inspections, sanitation and environmental health concerns.
 - b. Coordinate the disposal of deceased animals that may impact the public health.
 - c. Provide assistance in the investigation of animal bites with regard to rabies quarantine and to provide post exposure rabies prophylaxis to rescue personnel, if not available through regular medical services.
6. Fire Services
- a. Survey shelter sites for fire safety.
 - b. Advise about fire security during operations.

7. Law Enforcement

Provide security and law enforcement for shelters as necessary.

8. Amateur Radio Emergency Service

Provide primary communications between the EOC and shelters in the event that telephone lines become inoperable.

C. Additional agencies and responsibilities not listed in the EOP.

1. Forsyth County Veterinary Medical Association (TO BE DISCUSSED AT NEXT ASSOCIATION MEETING)

a. Provide a list of association members willing to participate on a Disaster Animal Response Team (DART).

b. Assist in the establishment of Triage units for the care of injured animals.

c. Provide emergency medical equipment and supplies.

2. Forsyth Humane Society

Provide a list of volunteers for animal related assistance and the care of animals in temporary animal shelters.

3. Forsyth County Cooperative Extension

a. Coordinate personnel, equipment and shelter as required to care for livestock during an emergency.

b. Responsible for coordination with the Forsyth County Cattleman's Association, Triad Horseman's Association, other livestock associations, and the Winston-Salem Rescue Squad Large Animal Response Team for the handling and care of livestock during emergency situation.

c. Identify, survey, and maintain a list of volunteer livestock sheltering facilities, (Appendix 9).

4. Winston-Salem Rescue Squad Large Animal Response Team, Cattlemen's

Association, Triad Horseman's Association and other livestock associations

- a. Provide a list of association members willing to participate as Disaster Animal Response Team (DART) volunteers to assist with animal rescue and care.
- b. Maintain equipment and resources necessary to manage livestock in an emergency situation.
- c. Provide or arrange transportation of livestock.
- d. Assist in the establishment of housing or temporary shelters facilities for livestock and displaced large animals.

5. Wildlife Rehab, Inc. and licensed wildlife rehabilitators

- a. Coordinate with the North Carolina Wildlife Resources Commission to provide care and shelter for injured and displaced wildlife.
- b. Provide expertise in the identification, care and control of wild animals, in accordance with state laws.
- c. Return wild, indigenous animals to their natural habitat.
- d. Provide equipment, supplies and shelter for injured and displaced wildlife.

6. North Carolina Department of Agriculture

- a. Responsible for coordinating the State Animal Response Team (SART) volunteers.
- b. Responsible for assisting with animal needs assessment and mobilizing appropriate resources.

7. North Carolina Wildlife Resources Commission

- a. Responsible for coordinating management of indigenous wild animals and exotic animals.
- b. Return wild, indigenous animals to their natural habitat.

8. North Carolina Zoological Park

Will provide guidance and assistance with large wild and exotic animals.

V. NOTIFICATION

- A. The Animal Response Plan will be activated in the event of a large-scale emergency or other significant disaster causing a major requirement for animal protection. When the plan is activated, the CART Standard Operating Procedures will immediately go into affect.
- B. The Animal Control Director will be notified by Emergency Management or 9-1-1 staff when the Animal Response Plan is activated. If the Emergency Operations Center (EOC) has been activated, a liaison from the Department of Animal Control will report to the EOC.
- C. The Department of Animal Control, based on the extent of the disaster, will implement the CART Notification/Recall Roster (Appendix 1), to alert agencies and personnel as needed.
- D. Notification methods may include phone, cell phone, pager, fax transmission, e-mail, or if necessary, the use of television/radio announcements.

VI. COMMUNICATIONS

- A. Communication between the CART, support agencies, and volunteer personnel will occur primarily through phone, cell phone, pager, fax transmission, and e-mail messages.
- B. Amateur Radio Emergency Service (ARES) personnel will be used as a back up if other communication is impossible. Requests for ARES personnel will be made through the Department of Animal Control liaison in the EOC.
- C. American Red Cross/Pet Friendly Shelters will be staffed with an ARES radio operator.
- D. The use of hand held radios for field operations (Search & Rescue, Animal Needs Assessment, etc.) will be coordinated through the Incident Commander on Scene or, if necessary, the EOC.

VII. PUBLIC INFORMATION

- A. During an emergency, public information will be carried out in accordance with Annex D, "Emergency Public Information" of the *Winston-Salem/Forsyth County Emergency Operations Plan for Multi-Hazards*.

- B. A CART spokesperson, appointed by the Animal Control Director, will be responsible for working with the Emergency Operations Center Public Information Officer to coordinate all media activities and press releases in association with CART activities.
- C. Public Information responsibilities may include:
 - 1. Delivering instructions to the public to prepare their pets for an impending emergency and instruction for minor medical responses (first aid) for injured pets.
 - 2. Notifying the public of appropriate animal or pet friendly shelters—locations, regulations, contact personnel, etc.
 - 3. Initiating a system to direct inquiries on lost pets to appropriate shelters.
 - 4. Other information appropriate to the emergency and recovery operations.

VIII. LOCATION

Whenever possible, the Forsyth County Animal Shelter will serve as the CART Command Center. In a large-scale disaster, a temporary center will be determined as necessary.

IX. ANIMAL NEEDS ASSESSMENT

- A. An initial animal needs assessment will be performed by CART to determine the specific health and safety needs of animals. This assessment will include impact to pre-existing animal shelters, kennels/veterinarian hospitals, and the animal population of the county. This information will be provided to the EOC and used in planning preliminary responses by CART and other concerned agencies; identifying objectives, resources available, resources needed; and identifying if additional aid needs to be requested.
- B. If aid is requested from SART, the SART Field Operations Assessment Team will conduct an onsite assessment. The onsite assessment will consist of three areas:
 - 1. Animal Needs
 - a. Livestock/poultry
 - b. Small Animal
 - c. Exotic/Wildlife
 - 2. Safety Issues

- a. Hazardous rescue conditions
 - b. Dangerous animals or compromised handling situation/facilities
 - c. Potential disease outbreaks
 - d. Other safety issues
3. County Resources
- a. Personnel available to man CART and also carry out tasks at hand
 - b. Resources (equipment, special needs)
 - c. Function of existing facilities such as power, water/sewage, roadways, communication, landfills, etc.
 - d. Status of county entities such as the Department of Animal Control, Cooperative Extension, Department of Transportation, etc.

X. SEARCH & RESCUE (SAR)

Search and Rescue teams will participate in coordinated, organized search and rescue operations to minimize animal suffering and death, and to insure the safety of first responders in the field.

A. Team Requirements

- 1. Search and rescue personnel are required to be qualified and have the appropriate equipment to assist in the type of animal rescue assigned as determined by CART SAR Team Leaders.
- 2. Specific requirements:
 - a. Proper vaccinations—rabies, tetanus, hepatitis A & B
 - b. Proper animal handling experience
 - c. Proper Hazmat training
 - d. Proper swift water training for flood situations
 - e. Proper equipment for field entry (what is the proper equipment?)

B. SAR Procedures

- Who initiates?
- What is done with the animals that are rescued? Transport, etc.
- "For the safety of SAR responders, **no** search and rescue efforts will be undertaken in the dark unless specifically approved by the Incident Commander."

C. Supporting Agencies (?)

XI. SHELTERS

Animal Shelters will be operated in accordance with Appendix 7–Shelter Operation Guidelines.

A. Evacuated Domestic Pets

Domestic pets owned by evacuated citizens will be sheltered at private boarding kennels and veterinarian hospitals as close to the evacuation shelters as possible.

B. Pet Friendly Shelters

1. There are designated Pet Friendly Shelters in Forsyth County, (Appendix 6). Each of these locations will house evacuated citizens in one area and their owned pets in separate but co-located facilities.
2. Each of the Pet Friendly Shelters will have a veterinarian volunteer on the premises to evaluate the animals. Pets with significant injuries or illnesses will be transported to an animal hospital designated for the medical treatment of animals. (Mitch?)

C. Temporary pet shelters

Upon the activation of evacuation shelters for citizens, a representative from the Forsyth County Animal Response Team will be contacted by the Animal Control Director and requested to initiate the opening of a temporary pet shelter and/or other prearranged private boarding kennels and veterinarian hospitals as boarding facilities, if needed.

D. Evacuated Citizens with Special Needs

1. Due to the medical nature of the Special Medical Needs Shelters, only service animals will be allowed in the shelter. To accommodate the needs of those with service animals, it may be necessary to separate them from the general Special Needs population. Assistance with the care of these service animals, especially medical care should it be required, will be arranged through CART.
2. Citizens with disabilities may require assistance in evacuating their pets. If these individuals are unwilling or unable to make special arrangements for the sheltering of their pets, then transportation of their pets to the closest pet shelter will be coordinated through the CART Command Center.

E. Stray/Lost Domestic Pets

1. All stray/lost domestic pets recovered during or after a disaster will be sheltered at the Forsyth County Animal Shelter or a designated temporary shelter. Any pets whose owners cannot care for their pets or domestic pets found by citizens will also be sheltered at these locations.
2. Private boarding kennels and veterinarian hospitals may serve as overflow shelters and will be requested to open through the Forsyth Veterinarian Medical Association contact person as necessary.

F. Evacuated and Stray/Lost Livestock

1. Due to the size of most livestock and the inability to transport large numbers of farm animals, owners are expected to develop shelter and/or evacuation plans for their own animals.
2. Private farms located throughout the county may be used as shelter facilities for livestock. In the event of an emergency situation, Forsyth County Cooperative Extension will contact prearranged volunteer livestock sheltering facilities and request their assistance in the sheltering operation, (Appendix 9).

G. Incoming Animals

All animals taken into custody during a disaster will become part of the shelter population. A record of each animal including breed, species, description, pickup location and owner information, if available, will be completed and maintained.

H. Holding Periods

1. **Stray Animal:** Under Forsyth County Ordinance a stray animal is "any animal which is running at large; off its owners property; appears to be lost, unwanted, or abandoned; or whose owner is unknown or not readily available." Stray animals picked-up during a disaster will be held for 14 days (TIME WE HAVE TO KEEP-NEED TO SET OUR OWN POLICY)
2. **Owned:**
 - a. If an owner brings his animal(s) to a temporary shelter for care, the animal will be held in 7-day increments with the expectation that the owner will contact CART with an update at the end of each 7 day period. The maximum period an animal will be held is six weeks. If an owner does not

contact CART at the end of a 7-day period or if an animal has not been reclaimed after six weeks, attempts will be made to contact the owner at the address listed when the animal was brought in. If the owner can not be contacted within a reasonable time, then the animal will be considered abandoned.

- b. If any owner brings his animal(s) to a pet friendly shelter, the expectation is that the owner will take their animal(s) with them when they leave or the animals will be transferred to an appropriate facility.

I. Wild Animals

Whenever possible, wild animals outside of their natural habitat that are endangering the public will be transported back to their natural habitat by an Animal Control representative, Wildlife Officer, or licensed rehabilitators. If the animal cannot be transported back to its natural habitat due to the nature of the emergency or injuries the animal may have sustained, the animal will either be transported to a veterinarian for medical treatment and/or euthanasia or to a licensed wildlife rehabilitator.

J. Incapacitation of Pre-existing Shelters

In the event that pre-existing shelters are destroyed, incapable of functioning due to the nature of the emergency situation, or exceed capacity, then private boarding kennels, veterinarian hospitals, stables, may be requested to open as boarding and/or medical facilities. In rare cases, during large-scale emergencies, animals may be moved outside Forsyth County for care and protection. (Need a pre-incident contract with each of these facilities on what costs will be paid by CART).

K. Staff

- 1. Private boarding kennels and veterinarian hospitals will be responsible for the staffing of their own facilities and will be compensated by the owners of animals who use the facilities according to the established policies.
- 2. Temporary animal shelters and pet friendly shelters will be staffed with volunteer personnel from CART and other professional staff as needed.

L. Supplies/Services

Animal food companies, medical suppliers, water suppliers and cleaning product suppliers

(Appendix 10) will be contacted and requested to begin the shipment of supplies to an established delivery point. The delivery point will serve as a storage center and a distribution center for the various shelters and hospitals. Purchases will be coordinated through the ICS system. If the Emergency Operations Center is functioning, then purchases will be made through the logistics section.

XII. Medical

A. Field Hospitals or Triage Units

1. The Forsyth Veterinary Medical Association CART representative will coordinate the (V-DART–verbage to follow) resources for a medical facility for domestic animals that cannot be accommodated by the various shelters due to the animals' injuries. Private veterinarian hospitals may serve as alternative medical facilities and medical shelters as space permits.
2. Injured Animals: If an animal has a life-threatening injury, incurable or communicable disease, it may be euthanized immediately. Minor injuries will be treated (i.e. lacerations sutured, fractures splinted), and the animal made as comfortable as possible.
3. Wildlife: During periods of rabies epidemics, all raccoons, coyotes, foxes, bats and skunks impounded will be euthanized. Other animals will be released or, if needed, will receive first aid and then be transferred to licensed rehabilitators.

B. Staff

Volunteers from the Forsyth CART, the Forsyth Veterinarian Medical Association, and others will assist in providing the medical care in these medical facilities. Depending on the extent of the emergency situation, volunteers or Veterinary Medical Assistance Teams from the State Animal Response Team (SART) may be requested to assist in the medical treatment of domestic and nondomestic animals.

XIII. Bites/Disease Control

- A. The Forsyth County Department of Health will make pre-exposure rabies vaccinations available to CART members and rescue personnel at cost.
- B. Treatment of bites and injuries to CART members and rescue personnel will be provided by area hospital emergency facilities, urgent care facilities, or other medical facilities that

may be established in the event of an emergency.

STILL NEEDS TO BE ADDRESSED:

RELIEF OPERATIONS

IDENTIFICATION? (See sample)

PUBLIC EDUCATION? Need information on Public Education before a disaster strikes

POSITION DESCRIPTIONS?

FORMS: Need to include.

MAINTENANCE OF RECORDS OF RELOCATED ANIMALS?

APPENDIX 1

CART NOTIFICATION/RECALL ROSTER

APPENDIX 2

DISASTER ANIMAL RESPONSE TEAM

(DART)

APPENDIX 3

**FORSYTH COUNTY
KENNELS/VETERINARIAN HOSPITALS
APPENDIX 4**

VOLUNTEER KENNELS/VETERINARIAN HOSPITALS

Clemmons:

Animal Ark Veterinary Hospital	5919 James St.	778-2738
Animal Hospital of Clemmons	6305 Amp Dr.	766-8950

Kernersville:

Triad Animal Hospital	627-F N. Main St.	993-6619
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King:

King Veterinary Hospital	425 Kirby Rd.	983-9147
Northview Animal Hospital	121 N. Main St.	983-6958

Lewisville:

Lewisville Animal Clinic	6260 Shallowford Rd.	945-9919
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Rural Hall:

Rural Hall Animal Hospital	1055 Rural Hall-Bethania Rd.	969-2207
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Winston-Salem:

Boulevard Animal Hospital	930 W. Northwest Blvd.	725-7524
Forsyth Veterinary Hospital	2556 S. Stratford Rd.	765-1225
Midway Animal Clinic	11336 Old US 52	764-5000
Mt. Tabor Animal Hospital	4138 Robinhood Rd.	765-3974
Oldtown Veterinary Hospital	3744 Reynolda Rd.	924-4176
Salem Equine Clinic & Dixon Small Animal Clinic	3026 S. Main St.	788-7991
Southside Animal Hospital	3601 S. Main St.	784-0808
Winston Veterinary Hospital	5400 Indiana Ave.	767-2193

(Would be nice to have some after hour phone numbers.)

APPENDIX 5

TEMPORARY PET SHELTER LOCATIONS

1. NC National Guard Armory

2000 Silas Creek Parkway
Winston-Salem

Contacts:	LTC Roy Adams	761-5501 (w)	998-5522 (h)
	SSG Seal	761-5522 (w)	434-2990 (h)
	SFC Driver	761-5593 (w)	351-3024 (h)

–Drill Hall (5,400 square feet)

- ? concrete floors: will allow housing of domestic animals in crates & carriers
- ? hot running water
- ? truck back door access
- ? fans for air circulation

–Kitchen

- ? commercial refrigerator
- ? electric stove
- ? gas stove

–Restrooms & Showers

- ? 1 female facility with 10 toilets and 8 showers
- ? 1 male facility with 12 toilets and 10 showers

–Other space available

- ? classroom (approx. 25' x 45')
- ? room on second floor with outside access (25' x 45')
- ? several small offices and classrooms
- ? briefing/conference room on second floor (cable ready, blackboard, podium).
- ? space to the rear of the building to exercise dogs, if necessary, and to put up portable stock fencing for livestock (small numbers only).

2. Dixie Classic Frairgrounds

421 W. 27th St. 727-2236
Winston-Salem

Contacts:	David Sparks	748-3967, ext. 102 (w)
	Manager	416-7173 (c) with voice mail

	924-9716 (h)	
Lynn Byrd	748-3967, ext. 101 (w)	
	413-4205 (c) with voice mail	
	661-0112 (h)	779-4397 (p)
Della Stephens	748-3967, ext. 103 (w)	
	413-4204 (c) with voice mail	
	661-0112 (h)	

APPENDIX 6

PET FRIENDLY SHELTER LOCATIONS

1. East Forsyth High School

2500 W. Mountain St.
Kernersville

- a. Use of old gym authorized for housing animals:
 - ? no air conditioning
 - ? limited electrical outlets
 - ? tile floor

- b. Girls locker room available for use:
 - ? toilets
 - ? showers
 - ? floor spigot
 - ? air conditioned office in locker area

- c. Boys locker room available for use:
 - ? toilets
 - ? showers
 - ? floor spigot
 - ? extra locker room space on one side; carpeted

No fenced area for animal exercise. Use of athletic fields has not been approved.
Additional restrooms directly outside of gym.
Map of school included.

2. Glenn High School

1600 Union Cross Rd.
Kernersville

- a. Use of old gym authorized for housing animals.
 - ? air conditioned
 - ? tile floor
- b. Locker room #1 available for use:
 - ? toilets
 - ? showers
 - ? no sink
- c. Locker room #2 available for use:
 - ? toilets
 - ? showers (large area)
 - ? access to back parking lot, but not fenced in
- d. Coach's workroom available for use by staff:
 - ? large open shower area
 - ? carpeted
 - ? sinks and toilets

No fenced area for animal exercise. Use of athletic fields has not been approved.
Map of school included.

3. West Forsyth High School

1735 Lewisville-Clemmons Rd.
Clemmons

- a. Use of old gym authorized for housing animals:
 - ? no air conditioning
 - ? ceiling fans
 - ? back exits to outside covered walkways
- b. Front locker room available for use:
 - ? short flight of stairs down
 - ? large shower area
 - ? floor spigot
- c. Back locker room available for use:
 - ? short flight of stairs down
 - ? access through weight room only
 - ? floor spigot

Map of school included.

ADD THREE PAGES FOR MAPS OF THE SCHOOLS
FOR APPENDIX 6

APPENDIX 7

SHELTER OPERATION GUIDELINES

APPENDIX 8

VOLUNTEER TRAINING REQUIREMENTS

<i>Volunteer Work Capacity</i>	<i>Training Requirement</i>	<i>Potential Trainers</i>
Animal Caretaker – Pet friendly shelter or temporary animal shelter.	Basic animal handling (dog and/or cat) Animal behavior recognition Basic animal first aid Breed recognition Housing/sanitation Record keeping Public health concerns; zoonotic diseases. Feeding/maintenance	Animal shelter personnel Veterinarians Health Dept. Red Cross Dog Trainers Cat fancier Vet techs Boarding kennel operators
Temporary shelters – no animal handling	Record keeping Breed recognition Animal behavior recognition Public health concerns	Animal shelter personnel Veterinarians Health Dept. Red Cross Dog Trainers Cat fancier Boarding kennel operators
Animal Rescue – (Professional personnel who are vaccinated against rabies, Hep. A and B.	Basic animal handling (dog and/or cat) Animal behavior recognition Animal first aid Breed recognition Capture techniques Rescue/capture equipment ICS Communications	Professional requirements. Chemical capture certification NC Emerg. Mgt. certification
Driving – Supply/Resources Transport	Valid NC drivers license Loading & tie down	
Office Work	Computer or data entry Professional experience	
Phones	Recruit bi-lingual volunteers	

APPENDIX 9

VOLUNTEER LIVESTOCK SHELTERING FACILITIES

1. Cattle Barn, Dixie Classic Fairgrounds
2. Fishel Farm, Walkertown
3. Hestar Farm, Union Cross
4. Tanglewood Barn, Clemmons
5. Arrowhead Hills, Mocksville

Need addresses, contact person, phone numbers, etc.

APPENDIX 10

SUPPLY/SERVICES VENDOR LIST